

Terms of Reference

- Biathlon Working Group -

1 Purpose

To review and provide input, recommendations and advice to the WPNS Sport Technical Committee on biathlon matters including: rules, equipment, formats and development.

2 Membership

- a) a minimum of five members and may include interested coaches and Para Biathlon IR's.
- b) Members will be nominated by their National Paralympic Committees.
- c) The WPNS STC will select the final working group members from those nominated.
- d) Co-opted members may be added to the group by the group membership for particular topics or projects as needed.
- e) The working group chair will be appointed by WPNS STC

3 Meetings

- a) During the off season, approximately 3 teleconferences to discuss and act on topics in preparation for the upcoming seasons. Other communications by email or phone as needed.
- b) During the competition season, face to face meetings will be arranged when possible include those who are present at competitions to gather information from the Para biathlon community and discuss any issues that require immediate attention. These in person meetings will be scheduled in such a way as to not interfere with working group members' duties related to the competition event.
- c) Standing Agenda for most meetings:
 - Review minutes of previous meeting
 - Old Business:
 - Update on follow-up actions / projects under discussion
 - New Business:
 - New items / referrals from STC

- Summary of action items
- d) Meeting topics: Items for discussion and action by the BT working group will be provided by the WPNS STC and can also be brought by members of the BT working Group. Ongoing topics will be:
- to review annually and provide recommendations to WPNS BT Rules, regulations, and manuals and,
 - to develop recommendations for improvements to biathlon equipment specifications and operational procedures.