

Guidelines for World Para Nordic Skiing TD Education

**Guidelines for the Organisation, Education and Appointment of World Para Nordic Skiing
Technical Delegates**

September 2016

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These guidelines provide the criteria for the

- Organisation and tracking of World Para Nordic Skiing Technical Delegates
- Selection, Education and Licencing of Candidates
- Appointment of World Para Nordic Skiing Technical Delegates
- Further education and training of World Para Nordic Skiing Technical Delegates

The goal of these guidelines is to ensure the standard of training and education maintains the highest possible level for all World Para Nordic Skiing Technical Delegates (WPNS TDs).

The Authority of the World Para Nordic Skiing (WPNS) Technical Delegate

The World Para Nordic Skiing TD is the delegate of the International Federation for Para Nordic Skiing (Para Cross Country Skiing and Biathlon) to the organising body and is a guarantor for the International Federation that the competition is conducted in accordance with the World Para Nordic Skiing rules. The WPN TD must be a national or licensed WPNS TD.

1. The WPNS Technical Delegate Organisation Structure.

- 1.1. The responsibility for all WPNS TD matters belongs to the World Para Nordic Skiing Sport Technical Committee.
- 1.2. The Head of Technical Control and Officiating, appointed by IPC Governing Board prepares the material and proposals on TD matters for each World Para Nordic Skiing Sport Technical Committee meeting.

2. The Process of WPNS TD Education

- 2.1. The process of WPNS TD Education provides the WPNS TD with necessary theoretical and practical knowledge to carry out their assigned duties at sanctioned World Para Nordic Skiing competitions.

3. Criteria for the Selection of WPNS TD Candidates

- WPNS TD candidates should be recruited from active members of the IPC-WPNS / FIS / IBU or National Federations.

- Preferred candidates are certified National TD's or Bt IRs, Licensed FIS TDs or Biathlon TD's with extensive experience in able-bodied Nordic sport and/or an active interest and involvement with Para Nordic Sport. Former coaches, athletes, or competition officials (e.g. chief of competition) are also preferred. Candidates without these qualifications will only be considered if they have had extensive experience in organizing cross-country and/or biathlon competitions and/or experience working in leadership (chief roles) at National and International level competitions.
- The candidate must be capable of working and conducting meetings in English.
- The candidate must be able to ski all types of courses in both techniques.
- The candidate must have strong organisational skills, be able to make independent decisions and to train local organisers as required.
- The candidate must be active in Biathlon or CC skiing year round and be able and ready to accept at least one WPNS TD, ATD or Jury assignment during the season.
- The candidate must have a profound knowledge of the World Para Nordic Skiing Competition Rules and attend a World Para Nordic Skiing seminar/webinar.

National WPNS TD

A National WPNS TD is an individual recognised by the WPNS Sport Technical Committee who is actively working with Nordic para sport at the national level and meets the criteria for a TD candidate. A national WPNS TD and/or a WPNS TD candidate can be appointed by their national federation or the World Para Nordic Skiing STC to WPNS sanctioned competitions below World Cup (e.g. National Championships and Continental Cups).

Licensed WPNS TD

To acquire a WPNS TD license a WPNS TD candidate must:

- be a licensed FIS TD (Cross-Country Skiing) or IBU TB (Biathlon).
- attended a WPNS TD education seminar as a candidate.
- successfully serve in the jury of at least one WPNS WCH or PWG.
- demonstrate ability to officiate WPNS cross-country skiing and WPNS biathlon competitions.
- be nominated to become a Licensed WPNS TD by the TD of the WCH or PWG.
- present an important aspect of World Para Nordic Skiing at a subsequent TD seminar.

A Licensed WPNS TD can be appointed to work as a TD or Race Director for Para Nordic Skiing Races, Continental Cups, World Cups, World Championships and/or Paralympic Winter Games.

3.1. Education Requirements, Timelines and Control

3.1.1. Timeline for the education of TDs:

At least every two years WPNS will organize a seminar for WPNS TDs. The seminar will be conducted by the Head of Technical Control and Officiating who will be responsible for the agenda, the guest lecturers and the procurement and distribution of the educational material. At least one member of the Sports Technical Committee should be present as a lecturer.

3.1.2. Training for TD candidates:

TD candidates should be nominated by their National Ski Associations or their National Paralympic Committee in order to attend an WPNS TD seminar.

Assistance of a registered or licensed TD must be documented by the TD in the TD report and in an assessment report to the Head of Technical Control.

- Individuals interested in becoming an WPNS TD should be nominated by existing WPNS TDs, National Federations, NPC's or express their interest directly to the World Para Nordic Skiing Sport Technical Committee.
- One accepted, candidate WPNS TDs will begin the education and experience steps towards becoming a Licensed WPNS TD.
- Candidate WPNS TDs will normally begin working at WPNS competitions at the national level. This may be in an organisational capacity or as a technical official during national, regional, world cup or world championship competitions. Maintaining an active and progressive involvement in the organization and delivery of World Para Nordic Skiing (Cross Country and Biathlon) competitions where opportunities exist is expected.
- Candidate WPNS TDs are expected to attend World Para Nordic Skiing TD seminars and webinars.
- Candidates WPNS TDs should work at a minimum of one WPNS World Cup competition as a chief or assistant chief of range or national TD under the supervision of a licensed WPNS TD.

- The supervising WPNS TD will provide an evaluation, document the candidate’s role in the TD report and provide a copy of the assessment to the Head of Technical Control and Officiating.

Candidate WPNS TDs are automatically recognised as National WPNS TDs and may be assigned at National level or Continental Cup level WPNS competitions.

3.1.3. The TD assessment report shall include the following points:

- Name:
- Date:
- Competition:
- Duties:
- Supervising TD:

1	Cooperation with OC & feedback:
2	Knowledge of WPNS NS competition formats:
3	Knowledge of WPNS NS rules:
4	Knowledge of course preparation & WPNS homologation:
5	Skiing abilities:
6	Assured manner in Jury/Team Captain’s meeting:
7	Decision making:
8	Competition control, results management:
9	Communication abilities (written & verbal):
10	Overall assessment:

3.1.4. The TD Seminar:

The seminar will be organised at a minimum every two years in late autumn or early winter. The duration of the seminar should at least be two days (starting either on Friday evening or Saturday morning and ending on Sunday). The goal of the education and training is to enable the TD to understand, interpret and apply World Para Nordic Skiing Rules and Guidelines. A programme and written educational materials prepared by the seminar leader should be distributed prior to the beginning of the seminar.

3.1.5. The TD Update:

In years when there is no TD seminar, a TD update will be organised in late autumn or early winter. The duration of the update should be at least 4 hours and may be delivered online through an online web seminar or in person where participants can view presentations and interact with the update organiser. The goal is to review updates to World Para Nordic Skiing Rules, season planning, procedures, and discussion of TD issues and rule interpretations. A programme of written education materials prepared by the update leader should be distributed prior to the beginning of the update. At least one member of the Sports Technical Committee should be present as a lecturer.

3.1.6. Further Education and Training

All licensed TDs should attend a seminar every two years. The seminars will assure that the TDs are provided with the latest information, additions to and changes of rules and the latest versions of the guidelines. A review of personal experiences from the previous season and information on the interpretation of the rules should be made every year.

3.1.7. The License

The license is valid for two years and must be renewed at a WPNS TD seminar. The IPC Headquarters will maintain records of the TD seminar attendance and current TD licence holders. Should a TD not be able to attend a seminar within two years he/she must notify the IPC Headquarters and his/her license will be marked as inactive. An inactive license can be renewed by attending a WPNS TD Seminar.

If a TD does not attend a seminar in four years he/she will lose his/her license. Any TD losing his/her license must go through the complete licensing process as explained in the previous articles.

4. Appointment of TDs

TDs for the PWG will be proposed by the World Para Nordic Skiing Sport Technical Committee (STC) and appointed by the IPC Governing Board, TDs for World Cup and WCH will be proposed by the Head of Technical Control and appointed by the World Para Nordic Skiing STC.

TDs for WPNS Sanctioned competitions below World Cup will be appointed by the hosting National Federation or NPC in consultation with the World Para Nordic Skiing Sport Technical Committee.