

Information for Organisers

Hosting an World Shooting Para Sport Training Course

Course duration	2 days (the arrival day will be the day preceding the course and departure day the evening of or the day following the end of the course)
Course format	Practical and theoretical sessions, ending in an examination. The course and exam will be in English.
Number of participants	Minimum 5 persons; maximum 15 persons (per educator)
Training room facilities required	<p>A large meeting room (min. 10 person capacity) is required.</p> <p>Standard requirements (Judge and Classifier Courses)</p> <p>The LOC must organise that the meeting room is equipped with:</p> <ul style="list-style-type: none"> ▪ Tables & chairs; ▪ Projector and screen; ▪ Flipchart or whiteboard (and marker pens); ▪ Basic stationary; <p>Refreshments (tea/coffee/refreshments).</p> <p>Additional requirements for Classification course</p> <ul style="list-style-type: none"> ▪ Low level medical bed (plinth); ▪ Metal tape measure; ▪ Reflex hammer; ▪ Goniometer; ▪ Volunteer para-athletes for classification demonstrations (number of athletes required to be confirmed by educator).
Course fee	<p>200 EUR per participant, payable to World Shooting Para Sport.</p> <p>NOTE: for courses with more than 6 national participants, World Shooting Para Sport may be able to offer an alternative cost proposal to the LOC in order to support development of the sport in the host nation.</p>

<p>Accommodation</p>	<ul style="list-style-type: none"> ▪ Educator: the LOC should make the appropriate accommodation arrangements for the educator; ▪ Participants: the accommodation costs are to be covered by the participants. An accommodation package can be offered by the Organising Committee. Should the LOC wish to offer this, please send a proposal to World Shooting Para Sport with details. 	
<p>Catering</p>	<ul style="list-style-type: none"> ▪ Educator: the LOC should make the appropriate catering or per diem arrangements for the educator; ▪ Participants: the catering costs are to be covered by the participants. An catering service can be offered by the Organising Committee. Should the LOC wish to offer this, please send a proposal to World Shooting Para Sport with details. 	
<p>Transportation</p>	<ul style="list-style-type: none"> ▪ Educator: the LOC should make the appropriate ground transportation arrangements for the educator; ▪ Participants: the travel costs are to be covered by the participants. An ground transportation service can be offered by the Organising Committee. Should the LOC wish to offer this, please send a proposal to World Shooting Para Sport with details. 	
<p>Minimum Qualification Requirements for participants</p>	<p>Judges</p>	<p>Applicants must be ISSF Judge A or B License holders. For further details of the minimum requirements, please see www.ipc-shooting.org/officials/courses</p>
	<p>Classifiers</p>	<p>Applicants must be medically certified professionals (i.e. Medical Doctor or Physiotherapist). For further details of the minimum requirements, please see www.ipc-shooting.org/officials/courses</p>
<p>Participant application process</p>	<p>Application forms for course attendance is available at www.ipc-shooting.org/officials/courses</p> <p>Participant applications must be sent to ipcshooting@paralympic.org by <u>no later than 6 weeks prior to the course.</u></p> <p>After the submission deadline all applications will be examined by World Shooting Para Sport. Only applicants who fulfil the minimum requirements will be eligible to participate in this course.</p>	

<p>Cost arrangements</p>	<p>World Shooting Para Sport will collect the participation fee from each participant. Using this income World Shooting Para Sport will cover the costs of:</p> <ul style="list-style-type: none"> ▪ Educator’s fee; ▪ Educator’s catering (for the course days); ▪ Educator’s accommodation (for the course days); ▪ Educator’s air transportation (if the course is not connected to an World Shooting Para Sport competition); ▪ Teaching room hire (if applicable); ▪ Tea/coffee/water (morning and afternoon breaks only). <p>If the course is planned in conjunction with an World Shooting Para Sport recognised competition; the LOC will pay the cost of the educator’s flight (as they will also be appointed as an Official for the competition).</p> <p>If the course is not planned in conjunction with an World Shooting Para Sport recognised competition; World Shooting Para Sport will pay the cost of the educator’s flight. In these cases; to ensure cost viability the minimum number of course participants may be increased.</p>
---------------------------------	--

Application forms for course hosting is available at www.ipc-shooting.org/officials/courses

NOTE: applications must be submitted no later than 3 months prior to the planned course.

If you have any other questions about hosting World Shooting Para Sport courses, please contact ipcshooting@paralympic.org.